**Instructions for Authors**

### Hungarian Journal of Legal Studies (HJLS)

*(Acta Juridica Hungarica)*

The *Hungarian Journal of Legal Studies (HJLS)* publishes original research papers, review articles, book reviews and announcements in the field of legal sciences. The Editors encourage contributions from outside of Hungary, with the aim of covering the legal sciences in the whole of Central and Eastern Europe.

Papers are accepted on the understanding that they have not been published or submitted for publication elsewhere and that they are subject to double-blind peer review. Papers accepted for publication by the Editors are subject to editorial revision.

**Submission of manuscripts**

Owing to the volume of manuscripts the HJLS receives, the Editors require that all submissions be made via the HJLS’s free [online submission system](http://submit.akademiai.com/). Using this system, registered authors can upload manuscript files (texts, figures, tables) directly to their own account (http://submit.akademiai.com/index.php/actajur/login) and check the status of their manuscripts during the review process. The authors can also receive e-mail notifications of any changes to the status of their manuscripts if they choose this option in their notification settings. In addition, reviewers can access their manuscripts (in a highly secure fashion that maintains referee anonymity) over a direct internet link, which speeds up the review process. The manuscripts will be processed by the online submission system only after the acceptance of the HJLS’s Data Processing Policy and the Copyright Transfer Statement.

**Presentation of manuscripts**

Manuscripts should be prepared for the online submission in the following manner. Online submissions should include a biography of the author(s), a title page, a manuscript text, and (optionally) figure or table documents, all in separate files.

*Biography of the author(s):*Biographyof the author(s) should not exceed 200 words. The style should conform to that used in former *HJLS* volumes.

*Title page:*The title page should contain the first name(s) and the surname of the author(s), the title of the manuscript, and the name of the institution the author works at. The postal address, email address, and fax number of the corresponding author must also be indicated.

*Manuscript text file:* Manuscripts should be written in clear, concise, and grammatically correct English. *HJLS* uses Oxford English spelling. The printout of the manuscript text should be typed double-spaced (on one side of the paper in printouts), with wide margins. The order in the text should be as follows: title, abstract, keywords, text with footnotes.Advertisementsmay only be inserted by the Publisher. Please, do not indicate your name and any of your personal data in the manuscript text file in order to facilitate the anonymous review process.

*Title:*The title should be concise and informative, and not longer than 60 characters. A short running title of no more than 30 characters can also be supplied.

*Abstract:*The abstractshould not exceed 200 words. The authors will be asked to copy the abstract in the indicated field during the online submission procedure.

*Keywords:*The number of keywordsshould not exceed 5.

*Acknowledgements:* The optional acknowledgements should be brief, and should not include thanks to anonymous reviewers and Editors, or effusive comments. Grant or contribution numbers may be acknowledged.

*References:*Manuscript texts should use footnotes, not endnotes. The references should follow the “The Oxford University Standard for Citation of Legal Authorities” (OSCOLA). For further information see: <http://www.law.ox.ac.uk/publications/oscola.php>.

*Tables:*Each table, bearing a title, should be self-explanatory and processed in separate file(s) in the online submission system. Their approximate position should be indicated in the manuscript text file, and numbered consecutively with Arabic numerals.

*Figures:* Figuresshould also be submitted through the online submission system in TIFF or JPG file format (min. 300 dpi) in separate file(s). Excel files with edited diagrams and charts are only accepted in the original data file (e.g. xls, xlsx, etc.). Please only use black and white colours. In the legend use different signs, not colours. All figures should be numbered consecutively with Arabic numerals and their approximate positions should be indicated in the manuscript text.

It is the responsibility of the author to obtain written permission for the reprint of all quotations, illustrations, figures, and tables.

**Review procedure**

The complete review process for the journal is double-blind and undertaken through the *HJLS*’s online submission system. The assignment of the reviewers is made by the Editors. The Editor-in-Chief ensures the absolute confidentiality of the whole process.

The decision after the first round of reviewing can be:

1. acceptance of the paper without further corrections,

2. acceptance of the paper with corrections and changes suggested by the reviewers and the Editor(s),

3. request of major changes (following the completion of the suggested corrections by the author(s) and the resubmission of the revised article, the paper will be returned to the reviewers for a second round of review), or a suggestion that the paper should be completely rewritten along some well-specified guidelines, and

4. outright rejection.

The authors will be informed about the decision via email and through the online submission system. In order to increase the effectiveness of the review process, authors are kindly asked to respond timely to the comments and suggestions of the reviewers and the Editors. The Editors make the final decision on acceptance or rejection based on the reviewers’ reports and on their own judgment. A copy of the Publishing Agreementwill be sent to author(s) of papers accepted for publication.

**Reprints**

The authors are granted a special online access to their articles for a limited period of30 days, when they can download their papers in pdf format free of charge.

**Open access**

All articles can be accessed openly 2 years after the date of their publication at the *HJLS*’s website.

**Further information**

Should you have any questions, please contact the Editors of the journals at [acta.juridica@tk.mta.hu](mailto:acta.juridica@tk.mta.hu).